



## Other Class Admission Application 2024 Pupil Enrolment Form

### Child's Details

Class to be enrolled:	Sibling(s) in school:
Child's Name: (As on Birth Cert)  Name commonly known by (if different from above)	Male/Female
	Date of Birth:
	<b>P.P.S.N.</b>
Address: <b>Please provide Eircode:</b>	Nationality
	Language Spoken in the Home
Pre-school/pervious school attended:	
Family Status: lives with Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Other (please specify) _____	

### Parent/Guardian Details

<b>Parent/Guardian 1</b> (Primary means of communication)	<b>Parent/Guardian 2</b>
Mother's Name:	Father's Name:
Mobile Phone Number:	Mobile Phone Number:
Email:	Email:
Work Phone Number:	Work Phone Number:
Address:	Address:
Eircode:	Eircode:





## Medical Details

E.g. allergies, asthma, etc.	
Family Doctor's Name and Address:	Family Doctor's Phone Number:

## Health-related Agencies

Has your child attended any health-related agencies?  
e.g. psychiatrist, psychologist, optician, sight, hearing, speech, language, occupational therapist, counselling, etc.

**It is very important to furnish the school with copies of any reports from the above agencies. They will help us to provide the appropriate support for your child in the classroom.**



### Parental Permission Section

Do you consent to diagnostic and other education-related tests in order to inform your child's education?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you consent to your child receiving additional support with a Support teacher in a small group or individually?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you give consent for your child to go on Field Trips/educational trips and participate in school activities outside the school premises (e.g. visiting the church, matches, quizzes, choir etc)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you consent to medical assistance for your child in the event of an emergency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Sometimes journalists visit our school to take pictures of children – e.g. awards/prizes, sporting events, first day of school, Sacraments etc. Do you give permission for your child to be included in these?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The HSE asks us to supply information on pupils for dental treatment, eye tests, hearing tests and inoculations. Do you give permission to send HSE contact details?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you give permission to the school to liaise with and seek reports from your child's preschool or (other school if applicable)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, facilitating the monitoring of educational progress as pupils move through the primary education system and on to post primary. The system allows schools to make online returns to the Department of Education and Skills (DES) and provides the Department with the comprehensive and in-depth information needed to develop and evaluate educational policy. All schools must furnish pupil information to the POD. I give written parental consent to share ethnic or cultural background and religion on the POD. Please sign _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Swimming is a compulsory part of our P.E. programme from 2 <sup>nd</sup> class up. Is there any medical reason why your child cannot participate in lessons? If so please provide Doctor's report	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Children are allowed to borrow library books to read at home. Do you agree to refund the school the replacement cost of any damaged or lost books?	Yes <input type="checkbox"/>	No <input type="checkbox"/>



From time to time, photographs may be taken of your child’s class and shared on the internet on our website and/or on our social media pages including Facebook and Twitter.

**Children will not be named in photographs.**

Do you consent for;	Yes	No
Your child and/or their work to be included in a group or individual photograph which may be displayed in the school, shared on our school website or social media accounts.		
Your child and/or their work to be included in a group or individual photograph which may be shared with outside agencies who work with our school (such as local newspapers, Ballycanew Parent's Association etc)		
Your child to appear in <b>class video recordings</b> ie Christmas Concert, Graduation video which will be sent home to families		

Please be advised that sometimes a whole class or large group photograph may be taken and it may not be possible to exclude a particular child from the photo and so appropriate measures will be taken to blur / hide their face in the photo.

The school or an outside party appointed by the school may record school events such as Communion, Confirmation or Christmas plays. It is not possible to blur or hide a child’s face from such recordings. If you have any concerns regarding this please contact the school office.

### Important Information

<ul style="list-style-type: none"> <li>Ballycanew National School teaches the Stay Safe Programme and the Relationship and Sexuality Programme as mandated by the Department of Education and Skills. Details of both programmes are available on the school website. If you have any concerns regarding this, please contact the principal.</li> </ul>
<ul style="list-style-type: none"> <li>The board of management/staff is not responsible for pictures/videos taken by parents at school events. At these events, we ask that pictures or videos not be posted on social media.</li> </ul>
<ul style="list-style-type: none"> <li>Ballycanew National School is a mainstream, co-educational Primary school under the patronage of the Catholic Bishop of Ferns.. If you have any concerns with the Catholic Ethos of the school please contact the principal.</li> </ul>



## **Code of Behaviour - Confirmation of Acceptance of Code of Behaviour and School Policies**

I/We \_\_\_\_\_ have read and understand the Parent Information, Code of Behaviour Policy and agree to abide by its implementation in relation to my child/children \_\_\_\_\_ attending Ballycanew National School

I/We \_\_\_\_\_ agree to familiarise myself/ourselves with all school policies, agree to abide by them and agree to discuss them at an appropriate level with my/our child/ren.

### **Additional Information**

Any additional information about your child that you would like the school to be aware of:



## Pupil Information required for Department of Education and Skills Primary Online Database

The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (including Eircode), Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background. **In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school. The second page of this form will be retained by the primary school.**

Teacher/Class Name \_\_\_\_\_

Current Standard

Junior Infants  Senior Infants  First Class

Second Class  Third Class  Fourth Class  Fifth Class  Sixth Class  Special Class

Pupil Forename: \_\_\_\_\_

Pupil Surname: \_\_\_\_\_

PPSN of Pupil \_\_\_\_\_

Mother's Birth Surname \_\_\_\_\_

Pupil's Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ (In the case of dual

citizenship, please specify both nationalities)

Pupil's Gender: Male  Female

Birth Cert Forename (if different from name above) \_\_\_\_\_

Birth Cert Surname (if different from name above)

\_\_\_\_\_

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Pupil Address \_\_\_\_\_

Eircode (See <https://finder.eircode.ie/> for Eircode)

\_\_\_\_\_  
\_\_\_\_\_



County \_\_\_\_\_

Is one of the pupil’s mother tongues (i.e. language spoken at home) Irish or English?

Yes  No

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). These questions are optional. While these questions are optional, the information would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children’s religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. This page of the form will be retained by your primary school.

To which ethnic or cultural background group does your child belong (please tick one)?  
(Categories based on the Census of Population)

- White Irish
- Irish Traveller
- Roma
- Any other White Background
- Black or Black Irish - African
- Black or Black Irish - Any other Black Background
- Asian or Asian Irish – Chinese
- Asian or Asian Irish - Any other Asian background
- Other (inc. mixed background)
- No consent

What is your child’s religion?

- |   |   |   |
|---|---|---|
| Roman Catholic <input type="checkbox"/>                           | Church of Ireland (Anglican) <input type="checkbox"/> | Presbyterian <input type="checkbox"/>     |
| Methodist, Wesleyan <input type="checkbox"/>                      | Jewish <input type="checkbox"/>                       | Muslim (Islamic) <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian) <input type="checkbox"/>        | Apostolic or Pentecostal <input type="checkbox"/>     | Hindu <input type="checkbox"/>            |
| Buddhist <input type="checkbox"/>                                 | Jehovah's Witness <input type="checkbox"/>            | Lutheran <input type="checkbox"/>         |
| Atheist <input type="checkbox"/>                                  | Baptist <input type="checkbox"/>                      | Agnostic <input type="checkbox"/>         |
| Christian Religion (not further defined) <input type="checkbox"/> | Protestant <input type="checkbox"/>                   | Evangelical <input type="checkbox"/>      |
| Other Religions <input type="checkbox"/>                          | No Religion <input type="checkbox"/>                  | No Consent <input type="checkbox"/>       |

*I consent for the special category in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.*



**Ballycanew National School**

**Principal:** Mr Seamus Dempsey  
**Deputy Principal:** Ms Mary Kirwan Doyle



**Chairperson:** Fr. Tomás Kehoe

**Signed:** \_\_\_\_\_

**Parent/Guardian**

**Date:** \_\_\_\_\_

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website [www.education.ie](http://www.education.ie)